

Dear Client

Date: _____

Credit cards and charge cards as shown above are accepted by The UPS Store for facilitating non-face-to-face commerce under the following general conditions. In keeping with the times, we deeply regret that these conditions have become a legal necessity in the service industry to protect cardholders as well as merchant businesses. These conditions are strictly imposed upon The UPS Store by credit/charge card companies and their card acceptance agreements. For the cardholder's protection as well as ours, The UPS Store requires the following information to be physically kept on file at The UPS Store in order for us to process credit/charge cards. We hope you trust and understand.

Cardholder Authorization: To facilitate my protection as a cardholder, I hereby authorize The UPS Store to charge business services to my credit or charge card. If applicable, I also hereby designate Authorized Users of this card persons listed below. If there are no additional authorized users please write "NONE" and INITIAL HERE _____. Please print legibly.

- 1) _____
- 2) _____

No other persons are authorized to make charges on the listed card without my express authorization. In the event that any of the above named persons makes unauthorized charges against this card, I hereby agree to indemnify and hold blameless The UPS Store for any and all such charges, claims and liability related hereto. I agree to immediately notify The UPS Store of any changes to the identity of Authorized Users.

Client's Name: _____ Company Name: _____

Cardholder's Full Name (if different): _____

Complete Billing Address (must be printed in full for verification):

Address _____

City/Province _____ Postal Code _____

Cardholder's Phone # _____

Card Number: _____ Expiry Date: _____ CVV# _____

Card Type (circle one): American Express
 Visa
 MasterCard
 Diners Club

Deposit Amount: _____

2nd Charge Amount: _____

Describe Briefly the Services Being Charged: _____

Please sign below indicating your understanding and acceptance of the above information and charge authorizations.

Cardholder Signature: _____